



## Minutes of Advisory Committee Meeting for the preparation of 5th DDF held 2<sup>nd</sup> April, 2015

### Present

- |                     |                |
|---------------------|----------------|
| 1. Aichi Kitalyi    | Chairman       |
| 2. Mayasa Simba     | TDB- Secretary |
| 3. Nelson Kilongozi | MLDF           |
| 4. Amos Omore       | ILRI           |
| 5. Feddy Tesha      | TAMPA          |
| 6. Julius Bwire     | TALIRI         |
| 7. Deogratus Mlay   | TDB            |
| 8. Catherine Kileru | ILRI           |

### 1. Agenda

- 1.1 Opening of the meeting
- 1.2 Highlights on performance of task forces in areas of dairy genetics and fodder availability
- 1.3 Discuss on how to facilitate the task forces to pursue their agenda and be able to report progress on the coming 5<sup>th</sup> meeting scheduled to take place in Manyara
- 1.4 To agree on the agenda for the 5<sup>th</sup> DDF and also to agree on the logistics
- 1.5 AOB

### 2. Opening of the meeting

- 2.1 The meeting was opened at 10.10 hrs by the chairperson of the meeting and welcomed all members to the first advisory committee meeting for the preparation of the fifth DDF meeting expected to be held on the 29<sup>th</sup> May 2015 in Manyara during the Milk Week celebrations.
- 2.2 For the common understanding, the Chairperson explained that the role of the advisory committee is to advise the secretariat on how to organize and run the DDF and that DDF is an open forum to create solution to the systemic dairy industry bottle necks and it is an organ which can also be used follow implementation of agreed activities in the relevant institutions. DDF is also important in spearhead dairy industry development.

### 3. Adoption of the Agenda

Members adopted the Agenda presented by the Secretariat.

## 4. Discussion of the Agenda

### 4.1 Highlights on the performance of task force in area of Dairy Genetics and fodder availability

#### 4.1.1 Summary of what have been done by Dairy Genetics task forces

S/N	Group	Priority Issue	Progress made/ intervention
1	Heifer Production	i. Collect data and provide evidence to improve efficiency on Large scale heifer producer ii. Show youth that there is business opportunity of heifer production	There has been intervention initiated by EAAPP (East Africa Agricultural Productivity Project) to support improvement of Livestock Multiplication Unit, Some information on farms producing and selling heifers is available
2.	AI and AI service delivery of	i. Develop effective AI delivery systems by January 2015 ii. Develop guideline for AI field practices by Dec. 2015	The Ministry of Livestock and Fisheries Development has developed guideline for A.I delivery
3.	Farmer Organizations	i. Strengthen TAMPRODA by <ul style="list-style-type: none"> <li>• sensitizing and mobilizing farmers</li> <li>• Conduct needs assessment</li> <li>• Design a mechanism for service provision</li> </ul> ii. TAMPRODA to profile itself at a national level iii. Integrate TAMPRODA with other associations	SNV supported TAMPRODA in Organization self Assessment (OA). TAMPRODA will be contacted to share the report of OA.
4.	Dairy genetics Policy and Regulations	i. Circulate policy and regulations documents by Oct. 2014 ii. Review all documents by Oct. 2014 iii. Develop policy brief by Jan. 2015 iv. Pilot on recording	The Ministry of Livestock and Fisheries Development is in the process of developing Breeding Bill.
5	Platform development	i. Develop a concept note for resource mobilization ii. Lobby for training more platform facilitators iii. Improve communication through partnering with Agri Hub TZ i. Expand list of stakeholders (10 in each value chain)	The Advisory committee has supported the development of the DDF concept Note that aimed at attracting funds to support DDF and related initiatives in order to achieve the aims of 'Maziwa Zaidi' to transform smallholder dairy value chains in Tanzania towards greater inclusiveness and sustainability, There are number of on-going initiatives to facilitate initiation of regional platform such as in Morogoro, EADD, Mara and Manyara.

#### **4.1.2 Summary of what have been done on business solutions for year around availability of quality feeds task forces.**

The task forces assignment was on four topics namely: Policy and Regulations, technological Issues, Information and capacity building and pasture seeds availability. There are some progress made in each group but follow up is further needed. However, the meeting was informed that there is a project under ASARECA which facilitate seeds regulations systems and formation of a regional dairy forum similar to the DDF. Also there some efforts to of Tanzania Official Seed Certification Institute, TOSCI to support importation of legume species and cultivars from gene Bank in Ethiopia

#### **5.0 Discuss on how to facilitate the task forces to pursue their agenda and be able to report progress on the coming 5<sup>th</sup> meeting scheduled to take place in Manyara**

5.1 After discussion on the progress made by task forces formed for both dairy genetics and fodder availability it was advised that the secretariat to write individual letters to both champions/chairperson for each taskforce to follow up on the progress made and facilitate them to pursue their tasks. The letter should also insist that the champions should attend the 5<sup>th</sup> DDF meeting and be able to present the progress they have made in their respective task forces.

5.2 The meeting also decided that a preparatory meeting for the task forces to discuss their progress reports should be arranged on the 28<sup>th</sup> May 2015

5.3 To attract more participants, the event should be promoted in the media but also it was advised to use the Ukulima wa Kiasasa facility under the Ministry to promote the event. The task to convince the Ministry through the EAAP project was given to Dr. Julius Bwire and Mr. Kilongozi

5.4 To request EADD2 and Maziwa Zaidi to promote these meetings

5.5 The main challenge observed in facilitating the DDF so far is on how to attract participants and stakeholders who are real affected by systematic bottle required to be addressed by the DDF and who are going to be real beneficiaries of interventions. Other challenges on how to improve visibility communication around DDF and funding of DDF. To overcome these challenges it was advised to come up with a blue print on how a forum or platform could be working. With the problem of funding it was advised to solicit funding through prepared concept note.

#### **6.0 Agreeing on the agenda for the 5th DDF and also to agree on the logistics**

6.1 The meeting agreed that the 5th DDF meeting should continue working with the specific priority issues identified by each taskforces in both dairy genetics and the groups working in the availability of fodder.

6.2 It was also agreed that for the better understanding and involvement of more stakeholder participation the meeting should be conducted in Kiswahili

6.3 The meeting proposed the following agenda for the 5<sup>th</sup> DDF

- Opening of the meeting
- Presentation of the summary of the progress made the task forces in all groups by the DDF secretariat. It was agreed that by the end of April, 2015 all reports should be submitted to the secretariat to be compiled into a summary report. The summary should be circulated to advisory committee members before it is presented in the 5<sup>th</sup> DDF meeting.
- Presentation of the reports and work done in each task force. It was agreed that the task forces to utilize 28<sup>th</sup> May, 2015 to synthesize their progress reports.
- A presentation on going initiatives in facilitating and formation of regional platforms. The meeting suggested that the secretariat to ask EADD2 to present ongoing development of Mbeya regional platform, and other presentations can come from IPs, Morogoro, Mara and Manyara.
- Key paper presenting on how ideal platform should work. The meeting agreeing the paper to be prepared and presented by Mr. Bwana. DDF secretariat will follow up on how to contract Mr. Bwana.
- To facilitate plenary session with aim to narrow down and to focus on few issues and scope of assignments given to the task forces
- Election of the DDF chairperson and the advisory committee. It was also advised that six (6) members from the key dairy development program should be co-opted in the advisory committee (SNV, ILRI, Ministry, HIP, EADD, More MilkiT).

6.4 The meet agreed that the logistics to be handled by the TDB. The sponsorship to DDF participants be offered only upon request but TDB should ensure that all chairpersons that have compiled and submitted progress report to DDF secretariat to be facilitated to attend. The meeting also agreed that Dr. Aichi to continue facilitating the meeting and be contracted by DDF secretariat in the

same arrangement and condition done in the previous contract for the continuity facilitation.